



Launching Successful Projects — *WEBINAR*

Audience: New Project Managers and Project Leaders

Size: up to 20 participants

Length: 1 – 1.5 hour session, or 2 – 1 hr sessions (with practice between sessions)

Description:

Do you get the support from management that your projects deserve? Are you confident your project team members are doing the right things? Do you complete your projects consistently on time and within budget? Join Karen Bantuveris of Radiance Learning for an interactive webinar where you will learn several essential tools for getting your projects organized and off to a successful start. Come prepared to complete real work on a current or upcoming project.

Learning Outcomes -- Participants will learn how to:

- Identify project success factors and project stages
- Diagnose project complexity and choose appropriate management tools
- Create and use a project charter
- Create and use a Tree Diagram for project planning
- Use Gantt Charts and Implementation Tables (2-session format only)

Session Activities:

- Identifying project success factors
- Diagnosing project complexity for a real project and choosing appropriate management tools and technology
- Drafting project charters
- Identifying project stakeholders and their interests
- Drafting a Tree Diagram

Etc.

This workshop is ideally suited for white-collar workers who complete or lead projects and want to get better results.